

**Reporting Template for the implementation of the
Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in
Small Arms and Light Weapons in All Its Aspects (PoA)**

and the

**International Instrument to Enable States to Identify and Trace,
in a Timely and Reliable Manner, Illicit Small Arms and Light Weapons (ITI)**

- National reports are the primary tool to assess the implementation efforts of the Programme of Action.
In 2008, States requested further standardisation in reporting.
This reporting template was developed to combine user-friendliness with increased analytical value, and was welcomed by all States in 2010.
It closely follows the Programme of Action and the International Tracing Instrument.
- Not all areas may be applicable or a priority to every state. Therefore, please note that there are no ‘right’ or ‘wrong’ answers.
- An update on relevant sections every two years would suffice.
- Only formally identified National Points of Contact or the Permanent Missions of Member States can submit a national report.
- The reporting template can be downloaded. Draft versions can be saved and printed, in order to obtain internal approval where necessary, before submission.

Section 1: Points of contact

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>	<i>Developing</i>
	National Coordination Agency			
PoA II.4	<p>1. Has your country established a National Coordination Agency or other body responsible for policy guidance, research and monitoring of efforts to prevent, combat and eradicate the illicit trade in SALW in all its aspects?</p> <p>[if no, go to 2]</p> <p>a) Name of agency: Ministry of Foreign Affairs</p> <p>b) Address: Majuro, MH 96960</p> <p>c) Contact details: Same as above</p> <p>i) Contact person: Ms. Kino S. Kabua</p> <p>ii) Telephone number(s): (692) 625-3181</p> <p>iii) Fax number:</p> <p>iv) Email:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	National Point of Contact			
PoA II.5, 24	<p>2. Does your country have a National Point of Contact designated to act as a liaison on matters relating to the implementation of the UN Programme of Action on Small Arms (PoA)?</p> <p>[if no, go to 2.3]</p> <p>2.1 Details:</p> <p>a) Name: Kino S. Kabua</p> <p>b) Organization or agency: Ministry of Foreign Affairs</p> <p>c) Address: Majuro, MH 96960</p> <p>d) Telephone number(s): (692) 625-3182</p> <p>e) Fax number:</p> <p>f) Email:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ITI 25	2.2 Is the National Point of Contact identified above also responsible for exchanging information and liaising on matters relating to the International Tracing Instrument (ITI)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ITI 25	2.3 If the answer to Question 2.2 is 'no', does your country have a National Point of Contact for purposes of exchanging information and liaising on all matters relating to the ITI?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	2.3.1 Details:			
	a) Name:			
	b) Organization or agency:			
	c) Address:			

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>	<i>Develop ing</i>
	d) Telephone number(s):			
	e) Fax number:			
	f) Email:			
GGE Report para 63(ix)	3. Is the National Point of Contact identified above in either Q. 2 or 2.3 also responsible for exchanging information and liaising on matters relating to brokering in SALW?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	3.1 If not, does your country have a focal point for purposes of exchanging information and liaising on matters relating to brokering in SALW?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	3.1.1 Details:			
	a) Name:			
	b) Organization or agency:			
	c) Address:			
	d) Telephone number(s):			
	e) Fax number:			
	f) Email:			

Section 2: Manufacture

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
	4. Are there any SALW manufactured in your country? [if no, go to 5]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PoA II.2	4.1 Does your country have laws, regulations and/or administrative procedures to exercise effective control over the manufacture of SALW? [if no, go to 4.2]	<input type="checkbox"/>	<input type="checkbox"/>
	4.1.1 List laws, regulations and/or administrative procedures regulating the manufacture of SALW in your country: Weapons Control Act (7 MIRC Ch. 13)		
	4.1.2 Does your country license the manufacture of SALW?	<input type="checkbox"/>	<input type="checkbox"/>
PoA II.3	4.1.3 Is illegal manufacture of SALW considered a criminal offence in your country?	<input type="checkbox"/>	<input type="checkbox"/>
	Marking at manufacture		
PoA II.7: ITI 8a	4.2 Does your country require that SALW be marked at the time of manufacture? [if no, go to 4.3]	<input type="checkbox"/>	<input type="checkbox"/>
ITI 8a	4.2.1 What information is included in the marking (check relevant boxes)?		
	a) Name of the manufacturer	<input type="checkbox"/>	
	b) Country of manufacture	<input type="checkbox"/>	
	c) Serial number	<input type="checkbox"/>	
	d) Year of manufacture	<input type="checkbox"/>	
	e) Weapon type/model	<input type="checkbox"/>	
	f) Caliber	<input type="checkbox"/>	
	g) Other: [if other, please explain]	<input type="checkbox"/>	
ITI 10a	4.2.2 What part of the SALW is marked? Not specified, as long as it's marked on the firearm.		
	4.2.3 Are there exceptions to the requirement to mark SALW at the time of manufacture?	<input type="checkbox"/>	<input type="checkbox"/>
	4.2.3.1 If so, describe:		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Record-keeping by manufactures		
PoA II.9: ITI 11	4.3 Does your country require that manufacturers keep records of their activities? [if no, go to 4.4]	<input type="checkbox"/>	<input type="checkbox"/>
TI 12a	4.3.1 What information must be recorded (check relevant boxes)?		
	a) Quantity of SALW manufactured	<input type="checkbox"/>	
	b) Type or model of SALW manufactured	<input type="checkbox"/>	
	c) Markings applied to manufactured SALW	<input type="checkbox"/>	
	d) Transactions (e.g. sales of manufactured and marked SALW)	<input type="checkbox"/>	
	e) Other: [if other, please explain]	<input type="checkbox"/>	
ITI 12a	4.3.2 How long must manufacturing records be kept?		
	a) Indefinitely	<input type="checkbox"/>	
	b) 30 years	<input type="checkbox"/>	
	c) Other: [if other, please explain]	<input type="checkbox"/>	
	Actions taken during the reporting period		
PoA II.6	4.4 During the reporting period, was action taken against groups or individuals engaged in illegal manufacturing of SALW (e.g. prosecution)? [if no go to 5]	<input type="checkbox"/>	<input type="checkbox"/>
	4.4.1 Details: [if yes]		
	International assistance		
PoA III.6	5. Does your country wish to request assistance in developing laws, regulations and/or administrative procedures regarding SALW manufacture? [if no, go to 6]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	5.1 What kind of assistance do you require? Drafting laws, regulations and administrative procedures regarding SALW manufacture.		
	5.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 3: International transfers

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
PoA II.2, 12	6. Does your country have laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW? [if no, go to 7]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.11	6.1 List laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW. Weapons Control Act (7 MIRC Ch. 13) and Firearms Control Act 1983 (7 MIRC Ch. 12)		
	Licensing and authorisation		
PoA II.11	6.2 Does a person or an entity who transfers SALW require a licence or other form of authorisation to transfer SALW from/into your country?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.3	6.3 Is it a criminal offence to trade SALW without a licence or authorisation, or to do so in a manner that is in contradiction to the terms of a licence or authorisation, in your country?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.11	6.4 Name the relevant international commitments that your Government applies or considers when assessing an application for export authorisation.		
	6.5 What kind of documentation does your country require prior to authorising an export of SALW to another country?		
PoA II.12	a) An end-user certificate (EUC) from the importing country. [if no, go to 6.5 b]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	i) What elements does an end-user certificate in your country contain (check relevant boxes)?		
	1) Detailed description (type, quantity, characteristics) of the SALW or technology	<input type="checkbox"/>	
	2) Contract number or order reference and date	<input type="checkbox"/>	
	3) Final destination country	<input type="checkbox"/>	
	4) Description of the end-use of the SALW	<input type="checkbox"/>	
	5) Exporter's details (name, address and business name)	<input type="checkbox"/>	
	6) End-user information (name, position, full address and original signature)	<input type="checkbox"/>	
	7) Information on other parties involved in the transaction	<input type="checkbox"/>	
	8) Certification by the relevant government authorities of the authenticity of the end-user	<input type="checkbox"/>	
	9) Date of issue	<input type="checkbox"/>	
	10) Other:	<input type="checkbox"/>	
	[if other, please explain]		

Sources	Question	Yes	No
	b) Other types of end-user documentation: none		
	6.6 When exporting, does your country place any restriction on re-export of SALW?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	If so, what are the restrictions placed on re-export?		
	a) Re-export permitted only when there is prior notification	<input type="checkbox"/>	
	b) Re-export permitted only when there is prior approval	<input type="checkbox"/>	
PoA II.12	6.7 Does your country verify or seek to authenticate EUCs or other types of end-user documentation provided? [if no, go to 6.8]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	6.7.1 Details: [if yes]		
	6.8 Does your country have measures in place aimed at preventing the forgery and misuse of EUCs or other types of end-user documentation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	6.8.1 Details: [if yes]		
	6.9 Does your country permit the export of SALW without a licence or under simplified procedure under certain circumstances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	6.9.1 If so, under what circumstances?		
	a) Peacekeeping	<input type="checkbox"/>	
	b) Temporary exports	<input type="checkbox"/>	
	c) Equipment needed for training exercises	<input type="checkbox"/>	
	d) Equipment needed for repair	<input type="checkbox"/>	
	e) Delivery of spare parts	<input type="checkbox"/>	
	f) Other:	<input type="checkbox"/>	
	[if other, please explain]		
	Post-delivery controls		
	6.10 When exporting, does your country require a Delivery Verification Certificate (DVC) to confirm that SALW have reached their intended end-user or intended importer in the importing State?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	6.11 After exporting, does your country verify or seek to authenticate DVCs provided?	<input type="checkbox"/>	<input type="checkbox"/>
	6.11.1 Details: [if yes]		

Sources	Question	Yes	No
	6.12 When importing, does your country grant the right to the exporting State to conduct a physical check at the point of delivery?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Marking at import		
ITI 8b	6.13 Does your country require that SALW imported into your country be marked at the time of import?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	[if no, go to 6.14]		
	6.13.1 Who is required to mark the SALW?		
	6.13.2 What information is included in the marking on import (check relevant boxes)?		
	a) Country of import	<input type="checkbox"/>	
	b) Year of import	<input type="checkbox"/>	
	c) Other:	<input type="checkbox"/>	
	[if other, please explain]		
	6.13.3 Are there exceptions to the requirement to mark imported SALW?	<input type="checkbox"/>	<input type="checkbox"/>
	6.13.3.1 If so, describe:		
	6.13.4 If marked SALW imported into your country do not bear a <i>unique</i> marking when they arrive, does your country require that they be given such a marking?	<input type="checkbox"/>	<input type="checkbox"/>
	6.13.4.1 Details: [if yes]		
	Record Keeping		
PoA II.9: ITI 12	6.14 Does your country require that exporters and importers of SALW keep records of their activities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	[if no, go to 6.15]		
	6.14.1 What information must be recorded (check relevant boxes)?		
	a) Quantity of SALW traded	<input type="checkbox"/>	
	b) Type or model of SALW traded	<input type="checkbox"/>	
	c) Markings appearing on transferred SALW	<input type="checkbox"/>	
	d) Transactions	<input type="checkbox"/>	
	i) Identity of buyer/seller	<input type="checkbox"/>	
	ii) Country SALW are to be delivered to or purchased from	<input type="checkbox"/>	
	iii) Date of delivery	<input type="checkbox"/>	

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	e) Other: [if other, please explain]	<input type="checkbox"/>	
	6.14.2 How long must records of transfers be kept?		
	a) Indefinitely	<input type="checkbox"/>	
	b) 30 years	<input type="checkbox"/>	
	c) Other: [if other, please explain]	<input type="checkbox"/>	
	Actions taken during the reporting period		
PoA II.6	6.15 During the reporting period, was action taken against groups or individuals engaged in transferring SALW illegally (e.g. prosecution) 6.15.1 Details:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	International assistance		
PoA III.6	7. Does your country wish to request assistance in developing laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW? [if no go to 8] 7.1 What kind of assistance do you require? Technical assistance involve reinforcing the legislative framework dealing with SALW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	7.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 4: Brokering

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
PoA II.14	8. Does your country have laws, regulations and/or administrative procedures governing brokering of SALW? [if no, go to 9]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	8.1 List laws and/or administrative procedures regulating SALW brokering in your country.		
	8.1.1 Are those laws and procedures part of the national arms export control system?	<input type="checkbox"/>	<input type="checkbox"/>
	8.2 Does your country require registration of SALW brokers?	<input type="checkbox"/>	<input type="checkbox"/>
	8.3 Does your country require a licence, permit or other authorisation for each brokering transaction? [if no, go to 8.4]	<input type="checkbox"/>	<input type="checkbox"/>
GGE Report para 44	8.3.1 Are such applications for a licence, permit or other authorisation considered for approval on a case-by-case basis?	<input type="checkbox"/>	<input type="checkbox"/>
	8.3.2 Are there exceptions to the requirement to hold a licence or authorisation for a brokering transaction?	<input type="checkbox"/>	<input type="checkbox"/>
	8.3.2.1 Details: [if yes] (e.g. if the transaction is on behalf of the police or armed forces or other government officials)		
	8.3.3 What are the criteria for granting a licence, permit or other authorisation?		
	8.4 Does your country have measures to validate the authenticity of documentation submitted by the broker?	<input type="checkbox"/>	<input type="checkbox"/>
	8.4.1 Describe those measures: [if yes]		
	8.5 Is it a criminal offence in your country to engage in a SALW brokering transaction without a licence or authorisation, or to do so in a manner that is in contradiction to the terms of a licence or authorisation, in your country?	<input type="checkbox"/>	<input type="checkbox"/>
	8.6 Does your country allow for sharing with other States such information as the disbarment of brokers and revocation of registration?	<input type="checkbox"/>	<input type="checkbox"/>
	8.7 Does your country regulate activities that are closely associated with the brokering of SALW?	<input type="checkbox"/>	<input type="checkbox"/>
	8.7.1 If so which of the following activities are regulated when undertaken in connection with the brokering of SALW (check relevant boxes)?		
	a) Acting as dealers or agents	<input type="checkbox"/>	
	b) Providing technical assistance	<input type="checkbox"/>	
	c) Training	<input type="checkbox"/>	
	d) Transport	<input type="checkbox"/>	

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	e) Freight forwarding	<input type="checkbox"/>	
	f) Storage	<input type="checkbox"/>	
	g) Finance	<input type="checkbox"/>	
	h) Insurance	<input type="checkbox"/>	
	i) Maintenance	<input type="checkbox"/>	
	j) Security	<input type="checkbox"/>	
	k) Other services: [if other, please explain]	<input type="checkbox"/>	
	8.8 What penalties or sanctions does your country impose for illegal brokering activities?		
	Actions taken during the reporting period		
	8.9 During the reporting period, was action taken against groups or individuals engaged in illegal brokering (e.g. prosecution)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	8.9.1 Details: [if yes]		
	International assistance		
PoA III.6	9. Does your country wish to request assistance in developing laws, regulations and/or administrative procedures to regulate SALW brokering? [if no go to 10]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9.1 What kind of assistance do you require?		
	Legislative Framework		
	9.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 5: Stockpile management

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
PoA II.17	10. Does your country have standards and procedures relating to the management and security of SALW held by the armed forces, police or any other entity authorised to hold SALW? [if no, go to 11]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PoA II.17	10.1 If so, which of the following provisions are included in these standards and procedures (check relevant boxes)?		
	a) Appropriate locations for stockpiles	<input type="checkbox"/>	
	b) Physical security measures	<input type="checkbox"/>	
	c) Control of access to stocks	<input type="checkbox"/>	
	d) Inventory management and accounting control	<input type="checkbox"/>	
	e) Staff training	<input type="checkbox"/>	
	f) Security, accounting and control of SALW held or transported by operational units or authorised personnel	<input type="checkbox"/>	
	g) Procedures and sanctions in the event of theft or loss	<input type="checkbox"/>	
	h) Other:	<input type="checkbox"/>	
	[if other, please explain]		
	Surplus		
PoA, II.18	10.2 Are there systems in place to conduct reviews of SALW stocks held by armed forces, police and other authorised entities to identify surplus or obsolete SALW	<input type="checkbox"/>	<input type="checkbox"/>
	10.3 How often/frequently are these reviews conducted?		
	10.4 When stocks are identified as surplus, what actions does your country take with regard to the surplus (check relevant boxes)?		
	a) Officially declare as surplus	<input type="checkbox"/>	
	b) Take out of service	<input type="checkbox"/>	
	c) Record by type, lot, batch, and serial number	<input type="checkbox"/>	
	d) Store separately	<input type="checkbox"/>	
	e) Other:	<input type="checkbox"/>	
	[if other, please explain]		
PoA, II.18	10.5 In disposing of the surplus stocks, which of the following methods may be used (check relevant boxes)?		
	a) Destruction	<input type="checkbox"/>	
	b) Sale to another State	<input type="checkbox"/>	
	c) Donation to another State	<input type="checkbox"/>	
	d) Transfer to another state agency	<input type="checkbox"/>	

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	e) Sale to civilians	<input type="checkbox"/>	
	f) Sale or transfer to legal entities (e.g. museums, private security companies, etc.)	<input type="checkbox"/>	
	g) Other: [if other, please explain]	<input type="checkbox"/>	
PoA, II.19	10.5.1 If (a) Destruction is checked for Q.10.5, which of the following methods are used (check relevant boxes)?		
	i) Burning or melting	<input type="checkbox"/>	
	ii) Open-pit detonation	<input type="checkbox"/>	
	iii) Cutting/Schredding	<input checked="" type="checkbox"/>	
	iv) Bending/crushing	<input type="checkbox"/>	
	v) Dumping at sea	<input checked="" type="checkbox"/>	
	vi) Burial on land	<input type="checkbox"/>	
	vii) Other: [if other, please explain]	<input type="checkbox"/>	
	Actions taken during the reporting period		
PoA II.19	10.6 During the reporting period, has your country destroyed surplus stocks? [if no, go to 11]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	10.6.1 How many SALW were destroyed? Include details on destruction.		
PoA II.20	10.6.2 Were any of these destruction activities carried out in public? 10.6.3 Any further comments regarding destruction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	International assistance		
PoA II.29: III.6	11. Does your country wish to request assistance in developing standards and procedures on stockpile management? [if no, go to 12]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	11.1 What kind of assistance do you require? Guidelines or SOP on stockpile management		
	11.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PoA III.6: 14	12. Does your country wish to request assistance in developing capacity for the destruction of weapons? [if no, go to 13]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	12.1 What kind of assistance do you require? SOP for handling and ensuring the destructions of SALW that have been confiscated or retrieved.		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	12.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 6: Confiscation, seizure and collection

<i>Fuentes</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Confiscation and seizure		
PoA II.23 a	13. During the reporting period, has your country found, seized or confiscated any SALW under its jurisdiction? [if no, go to 14]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PoA II.23a	13.1 How many SALW were found, seized or confiscated?		
PoA II.16	13.2 What action was taken with respect to the SALW found, seized or confiscated (check relevant boxes)?		
	a) Stored securely pending further action	<input type="checkbox"/>	
	b) Marked	<input type="checkbox"/>	
	c) Registered or recorded	<input type="checkbox"/>	
	d) Destroyed	<input type="checkbox"/>	
	e) Other: [if other, please explain]	<input type="checkbox"/>	
	Collection		
	14. During the reporting period, did your country collect any SALW? [if no, go to 16]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	14.1 What was the nature of the collection exercise		
	a) Buyback programme for civilian-held SALW	<input type="checkbox"/>	
	b) Weapons amnesty for civilian-held SALW	<input type="checkbox"/>	
PoA II.21	c) Disarmament, Demobilization & Reintegration (DDR)	<input type="checkbox"/>	
	d) Weapons for Development (WfD) programme	<input type="checkbox"/>	
	14.2 How many SALW were collected?		
	14.3 What action was taken with respect to the SALW collected (check relevant boxes)?		
	a) Stored securely pending further action	<input type="checkbox"/>	
	b) Marked	<input type="checkbox"/>	
	c) Registered or recorded	<input type="checkbox"/>	
	d) Destroyed	<input checked="" type="checkbox"/>	
	e) Other: [if other, please explain]	<input type="checkbox"/>	

<i>Fuentes</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
PoA II.23a	15. How many of the SALW found, seized, confiscated or collected, as reported in Questions 13.1 and 14.2, were destroyed?		
	International assistance		
PoA III.6	16. Does your country wish to request assistance in building capacity for confiscation and seizure of the illicit SALW? [if no, go to 17]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	16.1 What kind of assistance do you require? Training on confiscation and seizure		
	16.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 7: Marking and record keeping

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Marking		
PoA II.8	17. Does your country enforce measures to prevent the manufacture, stockpiling, transfer and possession of any unmarked or inadequately marked SALW? 17.1 Details: [if yes]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ITI 8d	18. Does your country take measures to ensure that all SALW in the possession of government armed and security forces for their own use are duly marked? [if no, go to 19] 18.1 Describe the markings that are applied to government-held stocks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Model and serial numbers		
ITI 8c	18.2 When government stocks are transferred to civilians or private companies in your territory, are such stocks marked to indicate that your government transferred the stocks?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ITI 8e	19. Does your country encourage manufacturers of SALW to develop measures against the removal or alteration of markings? 19.1 Details: [if yes]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Record-keeping		
PoA II.9	20. Does your country have standards and procedures related to keeping of records for all marked SALW in its territory? [if no, go to 21] 20.1 What records relating to SALW are kept by the State (e.g. manufacturing, brokering, import and export licences granted, sales to other States, SALW held by State agencies such as the armed forces etc)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ITI 12 a,b	20.2 How long does the government keep such records? [please detail]		
ITI 13	20.3 In the event that they go out of business, are companies engaged in SALW activities (e.g. manufacturing, importing, exporting etc) required to submit all records held by them to the government?	<input type="checkbox"/>	<input type="checkbox"/>
	International assistance		
PoA III.6, ITI 27	21. Does your country wish to request assistance in building capacity for record-keeping? [if no, go to 22]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	21.1 What kind of assistance do you require?		
	Legislative framework		
	21.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 8: International tracing

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
PoA II.10: ITI 14, 24	22. Does your country have procedures in place to trace SALW? [if no, go to 23]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Tracing requests		
	22.1 Has your country ever issued an international tracing request regarding SALW?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ITI 25: 31a	22.2 Which government agency is responsible for making a tracing request to another country? Office of the Attorney General		
ITI 17	22.3 What information does the designated agency include in a tracing request? (check relevant boxes)		
	a) Circumstances under which the SALW was found	<input checked="" type="checkbox"/>	
	b) Reasons why the SALW is considered to be illegal or illicit	<input checked="" type="checkbox"/>	
	c) The intended use of the information being sought	<input checked="" type="checkbox"/>	
	d) Any markings on the SALW	<input checked="" type="checkbox"/>	
	e) Type/calibre of SALW	<input checked="" type="checkbox"/>	
	f) Other:	<input type="checkbox"/>	
	[if other, please explain]		
ITI 15	22.4 When receiving information related to SALW as a result of your country's tracing request, does your country have procedures in place to ensure that all restrictions placed on its use are respected, and the confidentiality of such information is guaranteed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Responses for tracing requests		
	22.5 Which government agency is responsible for responding to a tracing request from another country? Office of the Attorney General		
	22.6 During the reporting period, how many tracing requests did your country receive? 0		
ITI 22	22.7 During the reporting period, did your country delay, restrict or refuse tracing requests? [if no, go to 22.8]		
	Delayed:	<input type="checkbox"/>	
	[if so] On what grounds?		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	i) Release of the information would compromise ongoing criminal investigations	<input type="checkbox"/>	
	ii) Violate legislation providing for the protection of confidential information	<input type="checkbox"/>	
	iii) Requesting State cannot guarantee the confidentiality of the information	<input type="checkbox"/>	
	iv) Reasons of national security consistent with the Charter of the United Nations	<input type="checkbox"/>	
	Restricted	<input type="checkbox"/>	
	[if so] On what grounds?		
	i) Release of the information would compromise ongoing criminal investigations	<input type="checkbox"/>	
	ii) Violate legislation providing for the protection of confidential information	<input type="checkbox"/>	
	iii) Requesting State cannot guarantee the confidentiality of the information	<input type="checkbox"/>	
	iv) Reasons of national security consistent with the Charter of the United Nations	<input type="checkbox"/>	
	Refused	<input type="checkbox"/>	
	[if so] On what grounds?		
	i) Release of the information would compromise ongoing criminal investigations	<input type="checkbox"/>	
	ii) Violate legislation providing for the protection of confidential information	<input type="checkbox"/>	
	iii) Requesting State cannot guarantee the confidentiality of the information	<input type="checkbox"/>	
	iv) Reasons of national security consistent with the Charter of the United Nations	<input type="checkbox"/>	
	Cooperation with INTERPOL		
PoA II.37: ITI 33	23. During the reporting period, has your country cooperated on the issue of tracing SALW with the International Criminal Police Organization (INTERPOL)? [if no, go to 24]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	23.1 If so, in which areas?		
ITI 35a	a) Facilitation of tracing operations conducted within the framework of the ITI.	<input type="checkbox"/>	
ITI 35b	b) Investigations to identify and trace illicit SALW.	<input type="checkbox"/>	
ITI 35c	c) Building national capacity to initiate and respond to tracing requests.	<input type="checkbox"/>	
	23.2 Does your country use the INTERPOL's Firearms Tracing System (formerly known as IWeTS) for tracing SALW?	<input type="checkbox"/>	<input type="checkbox"/>
PoA III.9	International assistance		
	24. Does your country wish to request assistance in developing procedures to trace SALW? [if no, go to 25]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.36: III.6:ITI 27	24.1 What kind of assistance do you require? Requiring technical assistance in developing standard operating procedures that should also incorporate all existing policies and procedure of the investigation		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	process, tracing and movement once seized of SALWs.		
	24.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	25. Has your country considered providing assistance to examine technologies to improve the tracing and detection of illicit SALW?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	[if no go to 26]		
PoA III.10:	25.1 Details:		
ITI 28			

Section 9: International cooperation & assistance

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Assistance requested/received/provided		
PoA III.3, 6	26. During the reporting period, in addition to the assistance requested/received mentioned in the Sections 2-8 above, has your country requested / received / provided assistance to implement the PoA and ITI? [if no proceed to end of Reporting Tool]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	26.1 If so, in what areas (check relevant boxes)?		
	a. Establishing/designating National Coordination Agency/National Point of Contact	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	b. Disarmament, demobilization and reintegration (DDR)	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		
	c. Capacity-building and training on SALW issues	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	d. Law enforcement	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		
	e. Customs and borders	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	f. Action-oriented research	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		
	g. Children/youth	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	h. Awareness-raising	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		
	i. Organized crime, drug trafficking and terrorism	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	j Other	<input type="checkbox"/>	<input type="checkbox"/>
	Specify:		
	a) Nature of the assistance:		
	i) financial: Requested/Received/Provided (select appropriate)		
	ii) technical: Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		

SECTION 10: VIEWS AND INFORMATION TO BE SUBMITTED**Views to be submitted pursuant to the Review Conference outcome**

- 27. In the 2012 Review Conference Outcome document on the International Instrument to Enable States to Trace, in a Timely and Reliable Manner, Illicit Small Arms and Light Weapons (International Tracing Instrument), States undertook to “provide further information in their national reports, and to request the Secretary-General to submit an initial report, drawing on views of States, on experiences on the following issues, for their consideration at relevant future meetings decided upon at this Conference” (A/CONF.192/2012/RC/4, Annex II, B. 3(g)):
 - a) The implications of recent developments in small arms and light weapons manufacturing, technology and design for effective marking, record-keeping and tracing;

 - b) Practical steps to ensure the continued and enhanced effectiveness of national marking, record-keeping and tracing systems in the light of such developments;

 - c) Relevant practices in relation to international assistance and capacity-building, including ways to support the transfer, uptake and effective utilization of relevant tools and technologies.

Additional information may be uploaded/attached, if necessary:

Information on national marking practice

- 28. Pursuant to paragraph 31 of the International Tracing Instrument, States will provide the Secretary-General with the following information, updating it when necessary:
 - a) National marking practices related to marking used to indicate country of manufacture and/or country of import as applicable.

Additional information such as images and illustrations may be uploaded/attached, if necessary:

Note: Relevant information might have been provided in questions 4.2.1, 4.2.2 and 18.1 in this report.

Any further comments on PoA and III, including implementation challenges and opportunities? [Please detail]

The report should be sent to Office for Disarmament Affairs, room DN-2501, fax: +1 (917) 367-1758, or conventionalarms-unoda@un.org. Any relevant document can be attached or included.