SECTION 1: POINTS OF CONTACT

1. Has your country established a National Coordination Agency or other body responsible for policy guidance, research and monitoring of efforts to prevent, combat and eradicate the illicit trade in SALW in all its aspects?
   - Yes
   
   a) Name of agency: Burundi Permanent National Commission for the fight against proliferation of small arms and light weapons (CNAP)
   
   b) Address: Bujumbura
   
   c) Contact details:
   
   i) Contact person: KABURA LAURENT
   
   ii) Telephone number(s): +257 79 366 730, 77 080 713
   
   iv) Email: mucogaragaza@yahoo.fr

SECTION 2: MANUFACTURE

3. Are there any SALW manufactured in your country?
   - No

SECTION 3: INTERNATIONAL TRANSFERS

5. Does your country have laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW?
   - Yes

   5.1. List laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW.
   
   Law 1/14 of 28 August 2009 governing SALW in Burundi

5.2. Does a person or an entity who transfers SALW require a licence or other form of authorisation to transfer SALW from/into your country?
   - Yes

5.3. Is it a criminal offence to trade SALW without a licence or authorisation, or to do so in a manner that is in
contradiction to the terms of a licence or authorisation, in your country?

PoA II.11
5.4. What kind of documentation does your country require prior to authorising an export of SALW to another country?

a) An end-user certificate (EUC) from the importing country
b) Other types of end-user documentation

Customs regulations of the law 1/14 of 28 August 2009 governing SALW in Burundi include certification of the intended end user of any small arms or ammunition transfer, and/or a written declaration of its intended end-user.

PoA II.12
5.5. Does your country verify or seek to authenticate EUCs or other types of end-user documentation provided?

No

PoA II.12
5.6. Does your country have measures in place aimed at preventing the forgery and misuse of EUCs or other types of end-user documentation?

No

Sources
Post-delivery controls

5.7. When exporting, does your country require a Delivery Verification Certificate (DVC) to confirm that SALW have reached their intended end-user or intended importer in the importing State?

No

5.8. After exporting, does your country verify or seek to authenticate DVCs provided?

No

5.9. When importing, does your country grant the right to the exporting State to conduct a physical check at the point of delivery?

Yes

Sources
Marking at import

5.10. Does your country require that SALW imported into your country be marked at the time of import?

Yes

5.10.1. Who is required to mark the SALW?

The Permanent National Commission for the fight against the proliferation of SALW which is under the Ministry for Public and Security

5.10.2. What information is included in the marking on import (check relevant boxes)?

a) Country of import
b) Year of import
c) Other

5.10.3. Are there exceptions to the requirement to mark imported SALW?

No

5.10.4. If marked SALW imported into your country do not bear a unique marking when they arrive, does your country require that they be given such a marking?

Yes

5.10.4.1 Details:

Sources
Record-keeping

5.11. Does your country require that exporters and importers of SALW keep records of their activities?

Yes

5.11.1. What information must be recorded (check relevant boxes)?

a) Quantity of SALW traded
b) Type or model of SALW traded
c) Markings appearing on transferred SALW
d) Transactions
   i) Identity of buyer/seller
   ii) Country SALW are to be delivered to or purchased from
   iii) Date of delivery
   e) Other

5.11.2. How long must records of transfers be kept?

Other

Sources
Actions taken during the reporting period

5.12. During the reporting period, was action taken against groups or individuals engaged in transferring SALW illegally (e.g. prosecution)?

No

Sources
International assistance

6. Does your country wish to request assistance in developing laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW?

Yes

6.1. What kind of assistance do you require?
6.2. Has your country developed a project proposal for assistance?

SECTION 4: BROKERING

**Sources** | Laws, regulations and administrative procedures
--- | ---
PoA II.14 | 7. Does your country have laws, regulations and/or administrative procedures governing brokering of SALW?

7.1. List laws and/or administrative procedures regulating SALW brokering in your country.

8.1.1 Are those laws and procedures part of the national arms export control system?

7.2. Does your country require registration of SALW brokers?

7.3 Does your country require a licence, permit or other authorisation for each brokering transaction?

8.4 Does your country have measures to validate the authenticity of documentation submitted by the broker?

7.4 Does your country regulate activities that are closely associated with the brokering of SALW?

7.4.1. If so which of the following activities are regulated when undertaken in connection with the brokering of SALW (check relevant boxes)?

- a) Acting as dealers or agents
- b) Providing technical assistance
- c) Training
- d) Transport
- e) Freight forwarding
- f) Storage
- g) Finance
- h) Insurance
- i) Maintenance
- j) Security
- k) Other services

**Sources** | Actions taken during the reporting period
--- | ---
| 7.5 During the reporting period, was action taken against groups or individuals engaged in illegal brokering (e.g. prosecution)?

**Sources** | International assistance
--- | ---
PoA III.6 | 8. Does your country wish to request assistance in developing laws, regulations or administrative procedures to regulate SALW brokering?

8.1. What kind of assistance do you require?

8.2. Has your country developed a project proposal for assistance?

SECTION 5: STOCKPILE MANAGEMENT

**Sources** | Laws, regulations and administrative procedures
--- | ---
PoA II.17 | 9. Does your country have standards and procedures relating to the management and security of SALW held by the armed forces, police or any other entity authorised to hold SALW?

9.1. If so, which of the following provisions are included in these standards and procedures (check relevant boxes)?

- a) Appropriate locations for stockpiles
- b) Physical security measures
- c) Control of access to stocks
d) Inventory management and accounting control  

e) Staff training  

f) Security, accounting and control of SALW held or transported by operational units or authorised personnel  

  g) Procedures and sanctions in the event of theft or loss  

h) Other  

---

**Sources**  

**Surplus**  

**PoA II.18**  

9.2. When stocks are identified as surplus, what actions does your country take with regard to the surplus (check relevant boxes)?  

 - a) Officially declare as surplus  
 - b) Take out of service  
 - c) Record by type, lot, batch, and serial number  
 - d) Store separately  
 - e) Other  

9.3. In disposing of the surplus stocks, which of the following methods may be used (check relevant boxes)?  

 - a) Destruction  
 - b) Sale to another State  
 - c) Donation to another State  
 - d) Transfer to another state agency  
 - e) Sale to civilians  
 - f) Sale or transfer to legal entities (e.g. museums, private security companies, etc.)  
 - g) Other  

---

**Sources**  

**Actions taken during the reporting period**  

**PoA II.19**  

9.4. During the reporting period, has your country destroyed surplus stocks?  

  Yes

9.4.1. How many SALW were destroyed?  

9.4.2. Any further comments regarding destruction?  

---

**Sources**  

**International Assistance**  

**PoA II.29; III.6**  

10. Does your country wish to request assistance in developing standards and procedures on stockpile management?  

  Yes

10.1. What kind of assistance do you require?  

---

10.2. Has your country developed a project proposal for assistance?  

--- Select ---

**PoA III.6; 14**  

11. Does your country wish to request assistance in developing capacity for the destruction of weapons?  

  Yes

11.1. What kind of assistance do you require?  

--- Select ---

11.2. Has your country developed a project proposal for assistance?  

--- Select ---

---

**Sources**  

**Collection**  

**PoA II.21**  

12. During the reporting period, did your country collect any SALW?  

  Yes

12.1. How many SALW were collected?  

---

---
12.2. What action was taken with respect to the SALW collected (check relevant boxes)?
   a) Stored securely pending further action
   b) Marked
   c) Registered or recorded
   d) Destroyed
   e) Other

13. Does your country wish to request assistance in building capacity for confiscation and seizure of the illicit SALW?
   13.1. What kind of assistance do you require?
   13.2. Has your country developed a project proposal for assistance?

SECTION 7: MARKING AND RECORD KEEPING

14. Does your country take measures to ensure that all SALW in the possession of government armed and security forces for their own use are duly marked?
   14.1. Describe the markings that are applied to government-held stocks.

15. Does your country encourage manufacturers of SALW to develop measures against the removal or alteration of markings?
   15.1 Details

16. Does your country have standards and procedures related to keeping of records for all marked SALW in its territory?
   16.1. What records relating to SALW are kept by the State (e.g. manufacturing, brokering, import and export licences granted, sales to other States, SALW held by State agencies such as the armed forces etc)?

17. Does your country wish to request assistance in building capacity for record-keeping?
   17.1. What kind of assistance do you require?
   17.2. Has your country developed a project proposal for assistance?

SECTION 8: INTERNATIONAL TRACING

18. Does your country have procedures in place to trace SALW?
18.1. Which government agency is responsible for making a tracing request to another country?

ITI 17

18.2. What information does the designated agency include in a tracing request? (check relevant boxes)

- Circumstances under which the SALW was found
- Reasons why the SALW is considered to be illegal or illicit
- The intended use of the information being sought
- Any markings on the SALW
- Type/calibre of SALW
- Other

19. During the reporting period, has your country cooperated on the issue of tracing SALW with the International Criminal Police Organization (INTERPOL)?

Yes

20. Does your country wish to request assistance in developing procedures to trace SALW?

Yes

20.1. What kind of assistance do you require?

20.2. Has your country developed a project proposal for assistance?

--- Select ---

21. Has your country considered providing assistance to examine technologies to improve the tracing and detection of illicit SALW?

Yes

21.1. Details

SECTION 9: INTERNATIONAL COOPERATION & ASSISTANCE

22. During the reporting period, in addition to the assistance requested/received mentioned in the Sections 2-8 above, has your country requested / received / provided assistance to implement the PoA and ITI?

Yes

22.1. If so, in what areas (check relevant boxes)?

- Establishing/designating National Coordination Agency/National Point of Contact
- Disarmament, demobilization and reintegration (DDR)
- Nature of the assistance:
  - Financial
  - Technical
- Amount of assistance provided/received (if financial):
- Description of the assistance activity:
- Duration of the assistance provided/received:
- State(s) or organization(s) that provided/received the assistance:
- Capacity-building and training on SALW issues
a) Nature of the assistance:
   i) financial
   ii) technical
b) Amount of assistance provided/received (if financial):
c) Description of the assistance activity:
d) Duration of the assistance provided/received:
e) State(s) or organization(s) that provided/received the assistance:

d. Law enforcement
   a) Nature of the assistance:
      i) financial
      ii) technical
   b) Amount of assistance provided/received (if financial):
c) Description of the assistance activity:
d) Duration of the assistance provided/received:
e) State(s) or organization(s) that provided/received the assistance:

&n
  e. Customs and borders
  f. Action-oriented research
  g. Children/youth
   a) Nature of the assistance:
      i) financial
      ii) technical
   b) Amount of assistance provided/received (if financial):
c) Description of the assistance activity:
d) Duration of the assistance provided/received:
e) State(s) or organization(s) that provided/received the assistance:

h. Awareness-raising
   a) Nature of the assistance:
      i) financial
      ii) technical
   b) The amount of assistance provided/received (if financial):
c) Description of the assistance activity:
d) Duration of the assistance provided/received:
e) State(s) or organization(s) that provided/received the assistance:

i. Organized crime, drug trafficking and terrorism

j Other
   a) Nature of the assistance:
      i) financial
      ii) technical
   b) Amount of assistance provided/received (if financial):
c) Description of the assistance activity:

d) Duration of the assistance provided/received:

e) State(s) or organization(s) that provided/received the assistance:

Any further comments on PoA and ITI, including implementation challenges and opportunities?

Additional information may be uploaded/attached, if necessary:

SECTION 10: INFORMATION TO BE SUBMITTED

Information on national marking practice

2823. Pursuant to paragraph 31 of the International Tracing Instrument, States will provide the Secretary-General with the following information, updating it when necessary:

a) National marking practices related to marking used to indicate country of manufacture and/or country of import as applicable.

Additional information such as images and illustrations may be uploaded/attached, if necessary:

Note: Relevant information might have been provided in questions 4.2.1, 4.2.2 and 18.1 in this report.