

**Reporting Template for the implementation of the
Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in
Small Arms and Light Weapons in All Its Aspects (PoA)**

and the

**International Instrument to Enable States to Identify and Trace,
in a Timely and Reliable Manner, Illicit Small Arms and Light Weapons (ITI)**

- National reports are the primary tool to assess the implementation efforts of the Programme of Action.
In 2008, States requested further standardisation in reporting.
This reporting template was developed to combine user-friendliness with increased analytical value, and was welcomed by all States in 2010.
It closely follows the Programme of Action and the International Tracing Instrument.
- Not all areas may be applicable or a priority to every state. Therefore, please note that there are no ‘right’ or ‘wrong’ answers.
- States could provide a full report for their next report due before the Programme of Action Review Conference Preparatory Committee, scheduled for 19-23 March 2012. Thereafter, an update on relevant sections every two years would suffice.
- Only formally identified National Points of Contact or the Permanent Missions of Member States can submit a national report.
- The reporting template can be downloaded. Draft versions can be saved and printed, in order to obtain internal approval where necessary, before submission.

Section 1: Points of contact

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>	<i>Developing</i>
	National Coordination Agency			
PoA II.4	<p>1. Has your country established a National Coordination Agency or other body responsible for policy guidance, research and monitoring of efforts to prevent, combat and eradicate the illicit trade in SALW in all its aspects?</p> <p>[if no, go to 2]</p> <p>a) Name of agency:</p> <p>b) Address:</p> <p>c) Contact details:</p> <p>i) Contact person:</p> <p>ii) Telephone number(s):</p> <p>iii) Fax number:</p> <p>iv) Email:</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	National Point of Contact			
PoA II.5, 24	<p>2. Does your country have a National Point of Contact designated to act as a liaison on matters relating to the implementation of the UN Programme of Action on Small Arms (PoA)?</p> <p>[if no, go to 2.3]</p> <p>2.1 Details:</p> <p>a) Name: Szilvia Balázs</p> <p>b) Organization or agency: Ministry of Foreign Affairs and Trade</p> <p>c) Address: Hungary, Budapest, 1027, Bem rakpart 47.</p> <p>d) Telephone number(s): +361 458 15 88</p> <p>e) Fax number:</p> <p>f) Email: bpnf@mfa.gov.hu</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ITI 25	2.2 Is the National Point of Contact identified above also responsible for exchanging information and liaising on matters relating to the International Tracing Instrument (ITI)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ITI 25	2.3 If the answer to Question 2.2 is 'no', does your country have a National Point of Contact for purposes of exchanging information and liaising on all matters relating to the ITI?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2.3.1 Details			
	a) Name:			
	b) Organization or agency:			
	c) Address:			

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>	<i>Developing</i>
	d) Telephone number(s): e) Fax number: f) Email:			
GGE Report para 63(ix)	3. Is the National Point of Contact identified above in either Q. 2 or 2.3 also responsible for exchanging information and liaising on matters relating to brokering in SALW?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	3.1 If not, does your country have a focal point for purposes of exchanging information and liaising on matters relating to brokering in SALW?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	3.1.1 Details			
	a) Name:			
	b) Organization or agency:			
	c) Address:			
	d) Telephone number(s):			
	e) Fax number:			
	f) Email:			

Section 2: Manufacture

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
	4. Are there any SALW manufactured in your country? [if no, go to 5]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.2	4.1 Does your country have laws, regulations and/or administrative procedures to exercise effective control over the manufacture of SALW? [if no, go to 4.2]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	4.1.1 List laws, regulations and/or administrative procedures regulating the manufacture of SALW in your country; - Act XXIV/2004 on the rules of firearms and ammunition - Government Decree No. 253/2004 (VIII.31.) on Arms and Ammunition - Act CIX/2005 on the licensing of the production of military articles and providing military services within the territory of Hungary - Government Decree No. 301/2005. (XII. 23.) on the detailed rules of the licensing of the production of military articles and providing military services - Decree 32/2007 of the Ministry of Economy and Transport on marking of military equipments and record keeping of military equipments and services:		
	4.1.2 Does your country license the manufacture of SALW?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.3	4.1.3 Is illegal manufacture of SALW considered a criminal offence in your country?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Marking at manufacture		
PoA II.7; ITI 8a	4.2 Does your country require that SALW be marked at the time of manufacture? [if no, go to 4.3]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ITI 8a	4.2.1 What information is included in the marking (check relevant boxes)?		
	a) Name of the manufacturer	<input checked="" type="checkbox"/>	
	b) Country of manufacture	<input checked="" type="checkbox"/>	
	c) Serial number	<input checked="" type="checkbox"/>	
	d) Year of manufacture	<input checked="" type="checkbox"/>	
	e) Weapon type/model	<input checked="" type="checkbox"/>	
	f) Caliber	<input checked="" type="checkbox"/>	
	g) Other;	<input type="checkbox"/>	
	[if other, please explain]		
ITI 10a	4.2.2 What part of the SALW is marked?		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	All main parts		
	4.2.3 Are there exceptions to the requirement to mark SALW at the time of manufacture?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	4.2.3.1 If so, describe		
	Record-keeping by manufactures		
PoA II.9; ITI 11	4.3 Does your country require that manufacturers keep records of their activities? [if no, go to 4.4]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TI 12a	4.3.1 What information must be recorded (check relevant boxes)?		
	a) Quantity of SALW manufactured	<input checked="" type="checkbox"/>	
	b) Type or model of SALW manufactured	<input checked="" type="checkbox"/>	
	c) Markings applied to manufactured SALW	<input checked="" type="checkbox"/>	
	d) Transactions (e.g. sales of manufactured and marked SALW)	<input checked="" type="checkbox"/>	
	e) Other;	<input type="checkbox"/>	
	[if other, please explain]		
ITI 12a	4.3.2 How long must manufacturing records be kept?		
	a) Indefinitely	<input type="checkbox"/>	
	b) 30 years	<input checked="" type="checkbox"/>	
	c) Other ;	<input type="checkbox"/>	
	[if other, please explain]		
	Actions taken during the reporting period		
PoA II.6	4.4 During the reporting period, was action taken against groups or individuals engaged in illegal manufacturing of SALW (e.g. prosecution)? [if no go to 5]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	4.4.1 Details. [if yes]		
	International assistance		
PoA III.6	5. Does your country wish to request assistance in developing laws, regulations and/or administrative procedures regarding SALW manufacture? [if no, go to 6]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	5.1 What kind of assistance do you require?		
	5.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 3: International transfers

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
Laws, regulations and administrative procedures			
PoA II.2, 12	6. Does your country have laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW? [if no, go to 7]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.11	6.1 List laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW. - Government Decree 160/2011. (VIII.18.) on the licensing of the export, import, transfer and transit of military technology and related services, and on certification of undertakings - Government Decree No. 253 of 2004 (VIII.31.) on Arms and Ammunition		
Licensing and authorisation			
PoA II.11	6.2 Does a person or an entity who transfers SALW require a licence or other form of authorisation to transfer SALW from/into your country?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.3	6.3 Is it a criminal offence to trade SALW without a licence or authorisation, or to do so in a manner that is in contradiction to the terms of a licence or authorisation, in your country?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.11	6.4 Name the relevant international commitments that your Government applies or considers when assessing an application for export authorisation. - EU Common Position 2008/944/CFSP defining common rules governing control of exports of military technology and equipment - REGULATION (EU) No 258/2012 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL implementing Article 10 of the United Nations' Protocol against the illicit manufacturing of and trafficking in firearms, their parts and components and ammunition, supplementing the United Nations Convention against Transnational Organised Crime (UN Firearms Protocol), and establishing export authorisation, and import and transit measures for firearms, their parts and components and ammunition - UN Security Council Resolution, EU sanctions, OSCE sanctions - other international commitments undertaken by Hungary		
PoA II.12	6.5 What kind of documentation does your country require prior to authorising an export of SALW to another country? a) An end-user certificate (EUC) from the importing country. [if no, go to 6.5 b] i) What elements does an end-user certificate in your country contain (check relevant boxes)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	1) Detailed description (type, quantity, characteristics) of the SALW or technology	<input checked="" type="checkbox"/>	
	2) Contract number or order reference and date	<input type="checkbox"/>	
	3) Final destination country	<input checked="" type="checkbox"/>	
	4) Description of the end-use of the SALW	<input checked="" type="checkbox"/>	
	5) Exporter's details (name, address and business name)	<input checked="" type="checkbox"/>	

Sources	Question	Yes	No
	6) End-user information (name, position, full address and original signature)	<input checked="" type="checkbox"/>	
	7) Information on other parties involved in the transaction	<input checked="" type="checkbox"/>	
	8) Certification by the relevant government authorities of the authenticity of the end-user	<input checked="" type="checkbox"/>	
	9) Date of issue	<input checked="" type="checkbox"/>	
	10) Other; Copy of contract, if necessary; Date of issue and register number and the duration of the EUC; Assurances of use only by end-user and for the stated end-use Reexport clause	<input checked="" type="checkbox"/>	
	b) Other types of end-user documentation;		
	Import Licence or International Import Certificate		
	6.6 When exporting, does your country place any restriction on re-export of SALW?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	If so, what are the restrictions placed on re-export?		
	a) Re-export permitted only when there is prior notification	<input type="checkbox"/>	
	b) Re-export permitted only when there is prior approval	<input checked="" type="checkbox"/>	
PoA II.12	6.7 Does your country verify or seek to authenticate EUCs or other types of end-user documentation provided? [if no, go to 6.8]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	6.7.1 Details: [if yes]		
	Assistance from the Ministry of Foreign Affairs and Trade can be asked for in order to verify the authenticity of the documentation provided.		
	6.8 Does your country have measures in place aimed at preventing the forgery and misuse of EUCs or other types of end-user documentation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	6.8.1 Details: [if yes]		
	The Hungarian Trade Licensing Office may take measures to verify that the documents have been issued by the relevant foreign authorities in relation to a specific licence application.		
	6.9 Does your country permit the export of SALW without a licence or under simplified procedure under certain circumstances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	6.9.1 If so, under what circumstances?		
	a) Peacekeeping	<input checked="" type="checkbox"/>	
	b) Temporary exports	<input checked="" type="checkbox"/>	
	c) Equipment needed for training exercises	<input checked="" type="checkbox"/>	
	d) Equipment needed for repair	<input type="checkbox"/>	

Sources	Question	Yes	No
	e) Delivery of spare parts	<input checked="" type="checkbox"/>	
	f) Other; For troops authorised by the National Assembly, respecting international commitments; for EU, NATO and IAEA operations; in emergency situations, for humanitarian purposes. [if other, please explain]	<input checked="" type="checkbox"/>	
	Post-delivery controls		
	6.10 When exporting, does your country require a Delivery Verification Certificate (DVC) to confirm that SALW have reached their intended end-user or intended importer in the importing State?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	6.11 After exporting, does your country verify or seek to authenticate DVCs provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	6.11.1 Details [if yes] The original copy of a DVC should be returned to the Hungarian Licensing Authority within a given timeframe, filled in by the recipient country's Customs Authority		
	6.12 When importing, does your country grant the right to the exporting State to conduct a physical check at the point of delivery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Marking at import		
ITI 8b	6.13 Does your country require that SALW imported into your country be marked at the time of import? [if no, go to 6.14]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	6.13.1 Who is required to mark the SALW? The importer, if there is no relevant marking on SALW		
	6.13.2 What information is included in the marking on import (check relevant boxes)?		
	a) Country of import	<input checked="" type="checkbox"/>	
	b) Year of import	<input checked="" type="checkbox"/>	
	c) Other; Model, caliber, name of producer, country of production, year and type of transaction, serial number [if other, please explain]	<input checked="" type="checkbox"/>	
	6.13.3 Are there exceptions to the requirement to mark imported SALW?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	6.13.3.1 If so, describe.		
	6.13.4 If marked SALW imported into your country do not bear a <i>unique</i> marking when they arrive, does your country require that they be given such a marking?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sources	Question	Yes	No
	<p>6.13.4.1 Details; [if yes]</p> <p>Decree 32/2007 of the Ministry of Economy and Transport on marking of military equipments and record keeping of military equipments and services: 3.§ (1) and (2) and Annex 1. provides for the requirement of marking the imported SALW that doesn't bear a unique marking. The marking has to be carried out by the importer.</p> <p>Record Keeping</p>		
PoA II.9; ITI 12	<p>6.14 Does your country require that exporters and importers of SALW keep records of their activities?</p> <p>[if no, go to 6.15]</p> <p>6.14.1 What information must be recorded (check relevant boxes)?</p> <p>a) Quantity of SALW traded</p> <p>b) Type or model of SALW traded</p> <p>c) Markings appearing on transferred SALW</p> <p>d) Transactions</p> <p>i) Identity of buyer/seller</p> <p>ii) Country SALW are to be delivered to or purchased from</p> <p>iii) Date of delivery</p> <p>e) Other;</p> <p>[if other, please explain]</p> <p>6.14.2 How long must records of transfers be kept?</p> <p>a) Indefinitely</p> <p>b) 30 years</p> <p>c) Other ;</p> <p>[if other, please explain]</p> <p>Actions taken during the reporting period</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.6	<p>6.15 During the reporting period, was action taken against groups or individuals engaged in transferring SALW illegally (e.g. prosecution)</p> <p>6.15.1 Details.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PoA III.6	<p>International assistance</p> <p>7. Does your country wish to request assistance in developing laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW?</p> <p>[if no go to 8]</p> <p>7.1 What kind of assistance do you require?</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	7.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 4: Brokering

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
PoA II.14	8. Does your country have laws, regulations and/or administrative procedures governing brokering of SALW? [if no, go to 9]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.1 List laws and/or administrative procedures regulating SALW brokering in your country.		
	- Government Decree 160/2011. (VIII.18.) on the licensing of the export, import, transfer and transit of military equipment and technical assistance, and certification of undertakings		
	- EU Common Position on brokering 2003/468/CFSP		
	- Criminal Code (Act 100. of 2012.)		
	8.1.1 Are those laws and procedures part of the national arms export control system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.2 Does your country require registration of SALW brokers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.3 Does your country require a licence, permit or other authorisation for each brokering transaction?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	[if no, go to 8.4]		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
GGE Report para 44	8.3.1 Are such applications for a licence, permit or other authorisation considered for approval on a case-by-case basis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.3.2 Are there exceptions to the requirement to hold a licence or authorisation for a brokering transaction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	8.3.2.1 Details [if yes] (e.g. if the transaction is on behalf of the police or armed forces or other government officials)		
	8.3.3 What are the criteria for granting a licence, permit or other authorization?		
	The same licensing criteria apply as in the case of assessing an export application.		
	8.4 Does your country have measures to validate the authenticity of documentation submitted by the broker?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.4.1 Describe those measures. [if yes]		
	The HTLO asks for original copies of the documents (EUC, IIC). If HTLO has doubts, it asks for the assistance of the Ministry of Foreign Affairs and Trade to counter-proof the authenticity of the document.		
	8.5 Is it a criminal offence in your country to engage in a SALW brokering transaction without a licence or authorisation, or to do so in a manner that is in contradiction to the terms of a licence or authorisation, in your country?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.6 Does your country allow for sharing with other States such information as the disbarment of brokers and revocation of registration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.7 Does your country regulate activities that are closely associated with the brokering of SALW?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8.7.1 If so which of the following activities are regulated when undertaken in connection with the brokering of SALW (check relevant boxes)?		
	a) Acting as dealers or agents	<input checked="" type="checkbox"/>	
	b) Providing technical assistance	<input checked="" type="checkbox"/>	
	c) Training	<input checked="" type="checkbox"/>	
	d) Transport	<input checked="" type="checkbox"/>	
	e) Freight forwarding	<input checked="" type="checkbox"/>	
	f) Storage	<input checked="" type="checkbox"/>	
	g) Finance	<input type="checkbox"/>	
	h) Insurance	<input type="checkbox"/>	
	i) Maintenance	<input checked="" type="checkbox"/>	
	j) Security	<input checked="" type="checkbox"/>	
	k) Other services;	<input type="checkbox"/>	
	[if other, please explain]		
	8.8 What penalties or sanctions does your country impose for illegal brokering activities?		
	Prison sentence of 5-10 years, if the brokering activity in question constitutes a violation of		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	an arms embargo. Administrative fine of 5-10.000.000 HUF		
	Actions taken during the reporting period		
	8.9 During the reporting period, was action taken against groups or individuals engaged in illegal brokering (e.g. prosecution)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	8.9.1 Details. [if yes]		
	International assistance		
PoA III.6	9. Does your country wish to request assistance in developing laws, regulations and/or administrative procedures to regulate SALW brokering? [if no go to 10]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	9.1 What kind of assistance do you require?		
	9.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 5: Stockpile management

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
PoA II.17	10. Does your country have standards and procedures relating to the management and security of SALW held by the armed forces, police or any other entity authorised to hold SALW? [if no, go to 11]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.17	10.1 If so, which of the following provisions are included in these standards and procedures (check relevant boxes)?		
	a) Appropriate locations for stockpiles	<input checked="" type="checkbox"/>	
	b) Physical security measures	<input checked="" type="checkbox"/>	

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	c) Control of access to stocks	<input checked="" type="checkbox"/>	
	d) Inventory management and accounting control	<input checked="" type="checkbox"/>	
	e) Staff training	<input checked="" type="checkbox"/>	
	f) Security, accounting and control of SALW held or transported by operational units or authorised personnel	<input checked="" type="checkbox"/>	
	g) Procedures and sanctions in the event of theft or loss	<input checked="" type="checkbox"/>	
	h) Other;	<input type="checkbox"/>	
	[if other, please explain]		
	Surplus		
PoA, II.18	10.2 Are there systems in place to conduct reviews of SALW stocks held by armed forces, police and other authorised entities to identify surplus or obsolete SALW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	10.3 How often/frequently are these reviews conducted?		
	Armed Forces (AF): The stock review is conducted in case of system withdrawal from service or after technical/laboratory test reports in case the equipment/material is no longer usable (inoperable/unrepairable) for military service. Generally there is an inventory check (including surplus), which takes place annually		
	10.4 When stocks are identified as surplus, what actions does your country take with regard to the surplus (check relevant boxes)?		
	a) Officially declare as surplus	<input checked="" type="checkbox"/>	
	b) Take out of service	<input checked="" type="checkbox"/>	
	c) Record by type, lot, batch, and serial number	<input checked="" type="checkbox"/>	
	d) Store separately	<input checked="" type="checkbox"/>	
	e) Other;	<input checked="" type="checkbox"/>	
	If there is no storage capacity to separate surplus and operational (combat, training) stocks in the rooms/warehouses, surplus stocks are stored in separate columns and marked		
	[if other, please explain]		
PoA, II.18	10.5 In disposing of the surplus stocks, which of the following methods may be used (check relevant boxes)?		
	a) Destruction	<input checked="" type="checkbox"/>	
	b) Sale to another State	<input checked="" type="checkbox"/>	
	c) Donation to another State	<input checked="" type="checkbox"/>	
	d) Transfer to another state agency	<input checked="" type="checkbox"/>	
	e) Sale to civilians	<input checked="" type="checkbox"/>	
	f) Sale or transfer to legal entities (e.g. museums, private security companies, etc.)	<input checked="" type="checkbox"/>	
	g) Other;	<input type="checkbox"/>	
	[if other, please explain]		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
PoA, II.19	10.5.1 If (a) Destruction is checked for Q.10.5, which of the following methods are used (check relevant boxes)?		
	i) Burning or melting	<input checked="" type="checkbox"/>	
	ii) Open-pit detonation	<input checked="" type="checkbox"/>	
	iii) Cutting/Schredding	<input checked="" type="checkbox"/>	
	iv) Bending/crushing	<input checked="" type="checkbox"/>	
	v) Dumping at sea	<input type="checkbox"/>	
	vi) Burial on land	<input type="checkbox"/>	
	vii) Other;	<input checked="" type="checkbox"/>	
	Disassembly. The executing companies have to hold the approved destruction documentation, proper equipment and qualified employees. They have to comply with the regional, national and international regulations/treaties regarding all related activities (e.g. environmental, security)		
	[if other, please explain]		
	Actions taken during the reporting period		
PoA II.19	10.6 During the reporting period, has your country destroyed surplus stocks?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	[if no, go to 11]		
	10.6.1 How many SALW were destroyed? Include details on destruction.		
PoA II.20	10.6.2 Were any of these destruction activities carried out in public?	<input type="checkbox"/>	<input type="checkbox"/>
	10.6.3 Any further comments regarding destruction?		
	International assistance		
PoA II.29; III.6	11. Does your country wish to request assistance in developing standards and procedures on stockpile management? [if no, go to 12]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	11.1 What kind of assistance do you require?		
	11.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input type="checkbox"/>
PoA III.6; 14	12. Does your country wish to request assistance in developing capacity for the destruction of weapons? [if no, go to 13]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	12.1 What kind of assistance do you require?		
	12.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 6: Confiscation, seizure and collection

<i>Fuentes</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Confiscation and seizure		
PoA II.23 a	13. During the reporting period, has your country found, seized or confiscated any SALW under its jurisdiction? [if no, go to 14]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PoA II.23a	13.1 How many SALW were found, seized or confiscated?		
PoA II.16	13.2 What action was taken with respect to the SALW found, seize or confiscated (check relevant boxes)?		
	a) Stored securely pending further action	<input checked="" type="checkbox"/>	
	b) Marked	<input type="checkbox"/>	
	c) Registered or recorded	<input type="checkbox"/>	
	d) Destroyed	<input checked="" type="checkbox"/>	
	e) Other;	<input type="checkbox"/>	
	[if other, please explain]		
	Collection		
	14. During the reporting period, did your country collect any SALW? [if no, go to 16]	<input type="checkbox"/>	<input type="checkbox"/>
	14.1 What was the nature of the collection exercise		
	a) Buyback programme for civilian-held SALW	<input type="checkbox"/>	
	b) Weapons amnesty for civilian-held SALW	<input type="checkbox"/>	
PoA II.21	c) Disarmament, Demobilization & Reintegration (DDR)	<input type="checkbox"/>	
	d) Weapons for Development (WfD) programme	<input type="checkbox"/>	
	14.2 How many SALW were collected?		
	14.3 What action was taken with respect to the SALW collected (check relevant boxes)?		
	a) Stored securely pending further action	<input type="checkbox"/>	
	b) Marked	<input type="checkbox"/>	
	c) Registered or recorded	<input type="checkbox"/>	
	d) Destroyed	<input type="checkbox"/>	
	e) Other;	<input type="checkbox"/>	
	[if other, please explain]		

<i>Fuentes</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
PoA II.23a	15. How many of the SALW found, seized, confiscated or collected, as reported in Questions 13.1 and 14.2, were destroyed?		
	International assistance		
PoA III.6	16. Does your country wish to request assistance in building capacity for confiscation and seizure of the illicit SALW? [if no, go to 17]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	16.1 What kind of assistance do you require? (If appropriate, use the Matching Needs Toolbox)		
	16.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 7: Marking and record keeping

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Marking		
PoA II.8	<p>17. Does your country enforce measures to prevent the manufacture, stockpiling, transfer and possession of any unmarked or inadequately marked SALW?</p> <p>17.1 Details. [if yes]</p> <p>32/2007. (III.19.) Ministry of Economy and Transport Decree on the marking of military equipments and record keeping of military equipments and services</p> <p>The Ministerial Decree sets forth provisions for marking the SALW during manufacture activities, as well as in export and import transactions. According to paragraph 6 of the Government Decree 253/2004 (VIII.31.) on weapons and ammunitions, trade in SALW is only allowed in case of SALW is duly marked. Violating the regulations for trade in SALW is in breach of paragraph 141 of the Act LXIX of 1999 on minor legal offences and can be fined. PoA-ISS http://www.un-arm.org/reportingpoa/Reporting/ReportingTemplateP.6</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ITI 8d	<p>18. Does your country take measures to ensure that all SALW in the possession of government armed and security forces for their own use are duly marked?</p> <p>[if no, go to 19]</p> <p>18.1 Describe the markings that are applied to government-held stocks.</p> <p>Since its entry into force, Decree No. 32/2007 (III.19.) of the Minister for Industry and Trade obliges armed forces, security services and law enforcement authorities to mark the SALW they procure.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ITI 8c	<p>18.2 When government stocks are transferred to civilians or private companies in your territory, are such stocks marked to indicate that your government transferred the stocks?</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ITI 8e	<p>19. Does your country encourage manufacturers of SALW to develop measures against the removal or alteration of markings?</p> <p>19.1 Details. [if yes]</p> <p>Article 5. paragraph 2) 3) of the 32/2007 (III. 19.) Ministerial Decree stipulates that the marking should be well identifiable, readable without any technical assistance and that removal would only be possible by causing damage on the marked part of the SALW.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Record-keeping		
PoA II.9	<p>20. Does your country have standards and procedures related to keeping of records for all marked SALW in its territory?</p> <p>[if no, go to 21]</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sources	Question	Yes	No
	<p>20.1 What records relating to SALW are kept by the State (e.g. manufacturing, brokering, import and export licences granted, sales to other States, SALW held by State agencies such as the armed forces etc)?</p> <p>Records of manufacturing, brokering, import, export, re-export and transit licences related to SALW are kept by the State.</p>		
ITI 12 a,b	<p>20.2 How long does the government keep such records? [please detail]</p> <p>HTLO keeps records of the manufacturing, brokering, import, export, transfer, re-export and transit licences granted for 10 years on its premises, then the documents are transferred to the National Archives, and are also archived in the electronic licensing system.</p> <p>Police: The central register of firearms is managed by the National Headquarters of the Police and data kept there for 20 years.</p>		
ITI 13	<p>20.3 In the event that they go out of business, are companies engaged in SALW activities (e.g. manufacturing, importing, exporting etc) required to submit all records held by them to the government?</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
International assistance			
ITI III.6, ITI 27	<p>21. Does your country wish to request assistance in building capacity for record-keeping?</p> <p>[if no, go to 22]</p> <p>21.1 What kind of assistance do you require?</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>21.2 Has your country developed a project proposal for assistance?</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 8: International tracing

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	Laws, regulations and administrative procedures		
PoA II.10; ITI 14, 24	22. Does your country have procedures in place to trace SALW? [if no, go to 23]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Tracing requests		
	22.1 Has your country ever issued an international tracing request regarding SALW?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ITI 25; 31a	22.2 Which government agency is responsible for making a tracing request to another country?		
ITI 17	22.3 What information does the designated agency include in a tracing request? (check relevant boxes)		
	a) Circumstances under which the SALW was found	<input type="checkbox"/>	
	b) Reasons why the SALW is considered to be illegal or illicit	<input type="checkbox"/>	
	c) The intended use of the information being sought	<input type="checkbox"/>	
	d) Any markings on the SALW	<input type="checkbox"/>	
	e) Type/calibre of SALW	<input type="checkbox"/>	
	f) Other;	<input type="checkbox"/>	

Sources	Question	Yes	No
	[if other, please explain]		
ITI 15	22.4 When receiving information related to SALW as a result of your country's tracing request, does your country have procedures in place to ensure that all restrictions placed on its use are respected, and the confidentiality of such information is guaranteed?	<input type="checkbox"/>	<input type="checkbox"/>
	Responses for traicing requests		
	22.5 Which government agency is responsible for responding to a tracing request from another country?		
	22.6 During the reporting period, how many tracing requests did your country receive?		
ITI 22	22.7 During the reporting period, did your country delay, restrict or refuse tracing requests?		
	[if no, go to 22.8]		
	Delayed;	<input type="checkbox"/>	
	[if so] On what grounds?		
	i) Release of the information would compromise ongoing criminal investigations	<input type="checkbox"/>	
	ii) Violate legislation providing for the protection of confidential information	<input type="checkbox"/>	
	iii) Requesting State cannot guarantee the confidentiality of the information	<input type="checkbox"/>	
	iv) Reasons of national security consistent with the Charter of the United Nations	<input type="checkbox"/>	
	Restricted	<input type="checkbox"/>	
	[if so] On what grounds?		
	i) Release of the information would compromise ongoing criminal investigations	<input type="checkbox"/>	
	ii) Violate legislation providing for the protection of confidential information	<input type="checkbox"/>	
	iii) Requesting State cannot guarantee the confidentiality of the information	<input type="checkbox"/>	
	iv) Reasons of national security consistent with the Charter of the United Nations	<input type="checkbox"/>	
	Refused	<input type="checkbox"/>	

Sources	Question	Yes	No
	[if so] On what grounds?		
	i) Release of the information would compromise ongoing criminal investigations	<input type="checkbox"/>	
	ii) Violate legislation providing for the protection of confidential information	<input type="checkbox"/>	
	iii) Requesting State cannot guarantee the confidentiality of the information	<input type="checkbox"/>	
	iv) Reasons of national security consistent with the Charter of the United Nations	<input type="checkbox"/>	
	Cooperation with INTERPOL		
PoA II.37; ITI 33	23. During the reporting period, has your country cooperated on the issue of tracing SALW with the International Criminal Police Organization (INTERPOL)? [if no, go to 24]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	23.1 If so, in which areas?		
ITI 35a	a) Facilitation of tracing operations conducted within the framework of the ITI.	<input type="checkbox"/>	
ITI 35b	b) Investigations to identify and trace illicit SALW.	<input checked="" type="checkbox"/>	
ITI 35c	c) Building national capacity to initiate and respond to tracing requests.	<input type="checkbox"/>	
PoA III.9	23.2 Does your country use the INTERPOL's Firearms Tracing System (formerly known as IWeTS) for tracing SALW?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	International assistance		
PoA II.36; III.6; ITI 27	24. Does your country wish to request assistance in developing procedures to trace SALW? [if no, go to 25]	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	24.1 What kind of assistance do you require?		
	24.2 Has your country developed a project proposal for assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PoA III.10; ITI 28	25. Has your country considered providing assistance to examine technologies to improve the tracing and detection of illicit SALW? [if no go to 26]	<input type="checkbox"/>	<input type="checkbox"/>
	25.1 Details		

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
----------------	-----------------	------------	-----------

d) Duration of the assistance provided/received:

e) State(s) or organization(s) that provided/received the assistance:

b. Disarmament, demobilization and reintegration (DDR)

a) Nature of the assistance:

i) Financial; Requested/Received/Provided (select appropriate)

ii) Technical; Requested/Received/Provided (select appropriate)

b) Amount of assistance provided/received (if financial):

c) Description of the assistance activity:

d) Duration of the assistance provided/received:

d) Duration of the assistance provided/received:

e) State(s) or organization(s) that provided/received the assistance:

<i>Sources</i>	<i>Question</i>	<i>Yes</i>	<i>No</i>
	g. Children/youth	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial; Requested/Received/Provided (select appropriate)		
	ii) technical; Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		
	h. Awareness-raising	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance:		
	i) financial; Requested/Received/Provided (select appropriate)		
	ii) technical; Requested/Received/Provided (select appropriate)		
	b) Amount of assistance provided/received (if financial):		
	c) Description of the assistance activity:		
	d) Duration of the assistance provided/received:		
	e) State(s) or organization(s) that provided/received the assistance:		

Sources	Question	Yes	No
	i. Organized crime, drug trafficking and terrorism	<input type="checkbox"/>	<input type="checkbox"/>
	a) Nature of the assistance: <ul style="list-style-type: none"> <li data-bbox="516 386 1078 443">i) financial; Requested/Received/Provided (select appropriate) <li data-bbox="516 464 1078 520">ii) technical; Requested/Received/Provided (select appropriate) b) Amount of assistance provided/received (if financial): c) Description of the assistance activity: d) Duration of the assistance provided/received: e) State(s) or organization(s) that provided/received the assistance:		
	j Other	<input type="checkbox"/>	<input type="checkbox"/>
	Specify; <ul style="list-style-type: none"> <li data-bbox="467 1068 1078 1255">a) Nature of the assistance: <ul style="list-style-type: none"> <li data-bbox="516 1117 1078 1173">i) financial; Requested/Received/Provided (select appropriate) <li data-bbox="516 1194 1078 1251">ii) technical; Requested/Received/Provided (select appropriate) <li data-bbox="467 1276 1078 1304">b) Amount of assistance provided/received (if financial): <li data-bbox="467 1371 894 1398">c) Description of the assistance activity: <li data-bbox="467 1465 980 1493">d) Duration of the assistance provided/received: <li data-bbox="467 1560 1175 1587">e) State(s) or organization(s) that provided/received the assistance: 		

Any further comments on PoA and ITI, including implementation challenges and opportunities? [Please detail]

The report should be sent to Office for Disarmament Affairs, room DN-2501, fax: +1 (212) 963-8892, or conventionalarms-unoda@un.org. Any relevant document can be attached or included.